

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

57-3541

NOV 1957

MEMORANDUM FOR: Director of Central Intelligence

9-8359

SUBJECT: Sample Letter for Use in Contacting Executive Reservists

1. This memorandum recommends your approval of a sample letter. The recommendation is contained in paragraph 4.

2. At the time you approved nominations for members of the Central Intelligence Agency Unit of the National Defense Executive Reserve, you directed that the initial contact with these individuals be made orally and that written notice to them be delayed until the Syrian crisis had abated. You also indicated that you wished to approve a sample of the letter to be used.

STATINTL

3. [] has contacted the following candidates who have all expressed their willingness to serve:

STATINTL



4. It is recommended that you approve the text of the attached sample letter to be used in formally inviting these and other candidates to serve in the Unit.

Document No. <u>059</u>
No Change in Class. ☒
☐ Declassified
Class. Changed to: TS S C
Next Review Date: _____
Auth: HR 75-3
Date: <u>25/01/78</u> By: <u>008</u>

Gordon M. Stewart
Gordon M. Stewart
Director of Personnel

Attachments
CONCLUDE

STATINTL

151 []
Deputy Director (Support)

NOV 5 1957

Date

The recommendation in paragraph 4 is approved.

NOV 13 1957

Date

Director of Central Intelligence

Distribution: 002-0/Pers w/basic; 1-ER; 1-DCI; 1-DCI; 2-00/S; 1-0/Pers Chrono; 1-Hob Staff, OP; 1-Staffback
003/Pers/ [] (25 Oct 57)

STATINTL

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

X - Pers 14
X - Comm 2